

ARTS COLLEGE, SHAMLAJI
INTERNAL QUALITY ASSURANCE CELL (IQAC)
ACTION TAKEN REPORT OF THE YEAR: 2016-17

Sr.No.	Agenda item	Resolution	Action taken/ Achievements
1	Implementation of API for concerned faculties.	IQAC decided to give the notice to Dr. N.J.Rentiya and Ms. R. N.Pandya, Department of Sociology to complete required orientation Programme and Refresher Courses for their due promotion. They have also instructed to prepare and present their revised API as per UGC and Govt.norms.	Dr.N.J.Rentiya completed his Orientation Course in 2016 but Dr.R.N.Pandya did not take any action.
2	Sending LOI and SSR to KCG.	Sending LOI and SSR to KCG. IQAC coordinator prepared the SSR and decided to send LOI to KCG, Ahmedabad in time.	IQAC coordinator prepared the SSR and sent LOI to KCG, Ahmedabad in time.
3	Preparation and planning for AAA Peer Team.	As the preparations are going in right direction, the Coordinator reported that the College Steering Committee is confident that the college is able to send the SSR much before the deadline and by all probability the uploading of the SSR in the College website.	The preparations were done in right direction, the Coordinator reported that the College Steering Committee was confident for facing the peer team.
4	Criterion wise Documentation.	As per the SSR the documents should be collected, arranged and put in the file properly by the criteria in charges.	As per the SSR the documents were collected, arranged and put in the file properly by the criteria in charges
5	Preparation for Welcoming the AAA Peer team of KCG	The meeting should discuss about the future plan of action and resolved that all attention must be concentration on the 2 nd Cycle of AAA of the College, and project the activities of the College in proper perspectives.	The meeting discussed about the plan of action and resolved that all attention must be concentration on the 2 nd Cycle of AAA of the College, and project the activities of the College

			in proper perspectives.
6	To organize a one day workshop on “Developing a Research Paper in Humanities and Social Science” on 20 th Nov.2016	The department of English should organize a one day workshop on “Developing a Research Paper in Humanities and Social Science” on 20 th Nov.2016	The workshop on “Developing a Research Paper in Humanities and Social Science” was organized on 20 th Nov.2016
7	To arrange an Expert Lecture by Dept. of Sociology on “ Changing Factors in Modern India”	The department of Sociology should arrange an Expert Lecture on “ Changing Factors in Modern India” and send an invitation letter to Dr. J.N.Barot (Principal, Arts College, Satlasana) 10/9/2016.	The Dept. of Sociology organized an expert lecture on “Changing Factors in Modern India” on 10/9/2016.
8	To analysis and evaluation of API of Dr. N.J.Rentiya for higher grade.	It was decided that API of Dr. N.J.Rentiya should be sent to KCG, Ahmedabad.	API of Dr. N.J.Rentiya was sent to KCG, Ahmedabad in proper time.
9	To prepare the AQAR(Annual Quality Assurance Report) for the year-2016-17	It was decided that AQAR for the year 2016-17 should be sent to NAAC in time.	IQAC prepared the AQAR for the year 2016-17 and put on college website and sent to NAAC in time.